

Wicomico Public Libraries
Board of Trustees Bimonthly Meeting
Tuesday, October 18, 2022 at 4:p.m.

In Attendance: Audrey Orr, Charles Dashiell, Esq., Michele Canopii, PhD, Farah Yahya, Maida Finch, PhD, Michele Schlehofer, PhD, George Demko, PhD, John Cannon, County Council, and Michele Gregory, City Council

In Attendance via Zoom: Karen Treber, Esq.

Staff in Attendance: Seth Hershberger, Cheryl Nardiello, Bobbi Schreiber, Beth Jarvis, Cristi Richardson, and Deirdre Burns

Guests in Attendance: Leslie Michalik from PKS Company

Previous Minutes: Dr. Finch made a **Motion** to approve minutes from the September 20 meeting. Dr. Canopii seconded the motion and it was approved unanimously.

Seth introduced the Board to **Deidre Burns**, our new **Reader Van Coordinator** and explained some aspects of Cristi Richardson's new position of **Community Support Specialist**.

Leslie Michalik briefed the Board on the findings of the audit run by PKS Company in August of 2022, where they found the library to have all financial records in good order and the financial position to be very good.

Reports: Ms. Orr went through the **Consent Agenda Reports: Donations, Statement of Financial Position, Statistical, Grant/Outreach, Communications/Programming** asking if there were any questions on each, individual report. Mr. Dashiell made a **Motion** to approve the **Consent Agenda**; it was seconded by Dr. Demko, and was passed.

Ms. Yahya recounted highlights from the recent **Friends Meeting**: the bookstore is showing more of a profit and the Light of Literacy plans are moving in the right direction. The December Book Sale is being extended to Friday, December 2, 2022, as well as the originally-planned Saturday and Sunday, December 3 and 4.

Dr. Schlehofer explained the **EDI Report**, Seth delivered the **Director's Report** and Cheryl gave an account of the **Head Administrator** and **Budget Reports**. Ms. Yahya brought a **Motion** to approve the Budget Reports for August and September, Dr. Finch seconded and the motion passed unanimously.

John Cannon informed the Board that there could be changes in the **County Council** as there are elections coming up in three weeks. One of the biggest issues the County has been dealing with is a shortage of employees at the Health Department that has been causing a backlog of permits for wells and septic systems.

Michele Gregory of **Salisbury City Council** explained some of the details of the Tiny Home Project also known as the Ann Street Village.

New Business: Seth described the updates to the **CIP** such as the addition of a new roof and installation of new solar panels to be done at the Paul S. Sarbanes Branch. The **Job Search Center** is no longer staffed, since Jerry Hatfield passed away, but library programming staff and the Community Support Specialist will support continued job search support. Dr. Finch gave some details of the latest meeting with **ESRL Board**. Seth spoke about the results of the recent

Salary Study and explained the processes of the **Needs Assessment Survey** that is ongoing. Ms. Treber brought a **Motion** that the Paul S. Sarbanes Branch of the Wicomico Library be closed for up to two days during the week of December 5 in order to complete the **Sarbanes Furniture Project**. Dr. Canopii seconded the motion and it was approved without exception. Seth gave some details of the installation and operation of the **Library Lockers** throughout the County. There will be a **Ribbon Cutting Ceremony** on Saturday, November 5 at one pm at the Sharptown location. Ms. Orr and Dr. Schlehofer attended Annual Meeting of the **Citizens for Maryland Libraries** where Dr. Schlehofer was appointed to their Board. Dr. Demko introduced a **Motion** to adjourn the regular meeting at 5:20 pm for an Executive Session. The motion was seconded by Dr. Finch and approved by all. The Executive Session is closed pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland- Personnel Matters [3-305(b)(1)] Board will consider the acquisition of real property for a public purpose and matters related directly to the acquisition.

Next Meeting will be Tuesday, December 20, 2022 at 4:00 p.m.

Respectfully Submitted: _____
Dr. George Demko, Secretary